HEI ID: HEI-U-0576   Name of HEI: Type of HEI: Dual Mode

UNIVERSITY OF KALYANI

Annual Report

OF

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

PROGRAMMES UNDER

OPEN AND DISTANCE LEARNING MODE

2024-25

Contents

Part–I: General Information

Date of notification of the Centre (attach a copy of the notification):06.03.2025

https://drive.google.com/file/d/11LmMZ2QCYdv7srXyoRwYdbnmlB6Ees4t/view?usp=drive_link

Details of Director, CIQA

- Name: **Professor (Dr.) Ashis Kumar Panigrahi**
- Qualification: M.Sc., Ph.D, D.Sc.
- Appointment Letter and Joining Report: Upload

https://drive.google.com/file/d/18P-nNZpOT3YEXubMeuYfZ6GkVWZISyXp/view?usp=drive_link

Details of CIQA Committee:

a. **Composition as per Regulations**

S. No.	Designation	Nomination as	Name and Qualification	Specializaon	Date of Nomination In CIQA Committee
a.	Vice Chancellor of The University	Chairperson	Prof. (Dr.) Kallol Paul, Hon'ble Vice-Chancellor, K.U. **Qualification** M.Sc., Ph.D	Functional Analysis: Orthogonality in normed spaces, Geometry of Banach space, Operator Inequality.	**06.03.2025**
b.	Three Senior teachers of HEI	Member1	Prof. Dibyendu Bhattacharya, Dept. of Education, University of Kalyani **Qualification** M.Sc., Ph.D	Teacher Education	**06.03.2025**
		Member2	Prof. Sanjib Kumar Datta, Dept. of Mathematics, University of Kalyani **Qualification** M.Sc, Ph.D	Complex Analysis, Fuzzy Algebra under pure Mathematics	**06.03.2025**
		Member3	Prof. Subhankar Kumar Sarkar, Dept. of Zoology, University of Kalyani **Qualification** M.Sc., Ph.D.	Entomology	**06.03.2025**

C.	Head of three Departments or School of Studies from which programme is being offered in ODL and Online mode	Member 4 **Head Department of History**	Shri Alok Kumar Ghosh **Qualification** M.A	Modern History	**06.03.2025**
		Member 5 **Head Department of Botany**	Dr. Sudha Gupta **Qualification** M.Sc., Ph.D	Palaeobotany, Palynology& Evolution	**06.03.2025**
		Member 6 **Head Department of Geography**	Dr. Abhay Sankar Sahu Head, Dept. of Geography **Qualification** M.Sc., Ph.D.	Environmental Geography	**06.03.2025**
d.	Two External Experts of ODL and/or Online Education	Member 7	Dr. Swapan Bhattacharyya Director, Centre for Distance & Online Education (CDOE), The University of Burdwan **Qualification** M.Tech, Ph.D.	Radio Physics and Electronics	**06.03.2025**
		Member 8	Prof. Bibhas Guha, Director, School of Science, Netaji Subhas Open University **Qualification.** M.Sc, Ph.D	Zoology (Fish and Fisheries)	**06.03.2025**
e.	Officials from Departments of HEI • Administration • Finance	Member 9 **Administration** **Registrar**	Dr. Debansu Ray **Qualification.** M.Sc., Ph.D	Economics	**06.03.2025**
		Member 10 **Finance** **Finance Officer**	Mr. Mridul Kundu **Qualification.** M.Com	Finance	**06.03.2025**
		Member11 **Administration** **Controller of Examinations**	Dr. Bimalendu Biswas **Qualification.** M.Com, DFTA, MBA Ph.D	Finance	**06.03.2025**
f.	Director, CIQA	Member Secretary	Prof. (Dr.) Ashis Kumar Panigrahi **Qualification.** M.Sc., Ph.D., D.Sc.	Zoology (Fish and Fisheries)	**06.03.2025**

4

b.   **Whether members mentioned at 'b' to 'e' changed every 2years? (Y/N) Yes**
If No, reason there of

Yes

1.4 Number of meetings held and its approval:

a. **No. of meetings held every year:2**

b. **Meeting details:**

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting1	**12.03.2025**	**2**	https://drive.google.com/file/d/18tYQuRpVmzn0h-q-bPU1tIgYpkN2OVvi/view?usp=drive_link	https://drive.google.com/file/d/18tYQuRpVmzn0h-q-bPU1tIgYpkN2OVvi/view?usp=drive_link
Meeting 2	**28.03.2025**	**1**	https://drive.google.com/file/d/1mOw8SoE5OeBkooIdDe5bRcw0CbfOZqUi/view?usp=drive_link	https://drive.google.com/file/d/1mOw8SoE5OeBkooIdDe5bRcw0CbfOZqUi/view?usp=drive_link

<mark>   </mark> **1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC (ODL Programmes and Online Programmes)Regulations,2020:<mark>N.A.</mark>**

From<M*onth, Year*>academic session:

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No.of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/Regulatory authority (if required)	No. of LearnerSupportCentreOperationalizedasper territorialjurisdiction*/ OffCampus	Number of students admitted(Male/Female/Trans-gender)			
									M	F	TG	Total
1.	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A
N.												

5

*Not for Private University

Note: Mention details separately for<M*onth, Year*> academic session, as applicable, as above.

1.6 Number of programmes started at Diploma level as per Regulation 24of UGC (ODL Programmes and Online Programmes)Regulations, 2020: <mark>Not Applicable (N.A.)</mark>

From<M*onth, Year*> academic session:

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s)(DD-MM-YYYY) Of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction */Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	TG	Total
1.	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A
N.												

*Not forPrivate University

Note: Mention details separately for <M*onth, Year*>academic session, as applicable,asabove.

1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order: <mark>Not Applicable (N.A.)</mark>

From<M*onth, Year*>academic session: TO BE EXTRACTED FROM WEB PORTAL

Sr. No.	Post Graduate Diploma Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and d ate	No.ofLearnerSupportCentreOperationalizedasperterritorialjurisdiction*/OffCampus	Number of students admitted(Male/Female/Trans-gender)			
								M	F	TG	Total
1.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

*Not for Private University

Note: Mention details separately for<M*onth, Year*> academic session, asapplicable, as above.

1.8 Number of programmes started at Under graduate Degree Programmes as per Commission Order: <mark>Not Applicable (N.A.)</mark>

From<M*onth, Year*>academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post Graduate Diploma Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and d ate	No.ofLearnerSupportCentreOperationalizedasperterritorialjurisdiction*/OffCampus	Number of students admitted(Male/Female/Trans-gender)			
								M	F	TG	Total
1.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

*Not for Private University

Note: Mention details separately for <M*onth, Year>*academic applicable, as above.

1.9 Number of programmes started at Post-graduate Degree Programmes as per Commission Order: From academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post-graduate Degree Title	Duration (years)	No.of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No.ofLearnerSupportCentreOperationalizedasperterritorialjurisdiction*/Off Campus	Number of students admitted(Male/Female/Trans-gender)			
								M	F	TG	Total
1.	M.A. in Bengali	2 Years	64	Hons. / Spl. Hons. with concerned subject 'or' General/Pass Graduate (10+2+3) with qualifying marks in the subject concerned carrying a total of at least 150 marks. 'or' General Graduate (10+2+2) with one - year bridge course in concerned subject.	10,300	**F.No. 21-78/2020 (DEB-III) Dated: 05th August, 2021**	25	56	419	--	**475**
2.	M.A. in English	2 Years	64		10,300	**F.No. 21-78/2020 (DEB-III) Dated: 05th August, 2021**	25	62	147	--	**219**
3.	M.A. in History	2 Years	64		10,300	**F.No. 21-78/2020 (DEB-III) Dated: 05th August, 2021**	25	98	331	--	**429**
4.	M.A. in Education	2 Years	64		10,300	**F.No. 21-78/2020 (DEB-III) Dated: 05th August, 2021**	25	60	195	--	**255**
5.	M.Sc. in Zoology	2 Years	64		40,300	**F.No. 21-78/2020 (DEB-III) Dated: 05th August, 2021**	1	43	107	--	**150**
6.	M.Sc. in Botany	2 Years	64		40,300	**F.No. 21-78/2020 (DEB-III) Dated: 05th August, 2021**	1	35	53	--	**88**
7.	M.Sc. in Mathematics	2 Years	64		16,300	**F.No. 21-78/2020 (DEB-III) Dated: 05th August, 2021**	1	58	31	--	**88**
8.	M.Sc. in Geography	2 Years	64		40,300	**F.No. 21-78/2020 (DEB-III) Dated: 05th August, 2021**	1	52	118	--	**170**

*Not for Private University

Note: Mention details separately for <M*onth, Year>*academic session, as applicable, as above.

Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA:-

S. No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome there of (Not more than 500words)	Upload Relevant Document
1.	Quality maintained in the services Provided to the learners	**1.** All courses are conducted according to a well-published Roadmap and a well-structured curriculum designed by the department, approved by the respective Board of Studies, and ratified by the Executive Council of the University. **2.** Introduction of PCP (Personal Contact Programme) Attendance System for students. **3.** Audio-Visual Classes for enhanced learning experience. **4.** Hands-on practical classes for subjects requiring practical training. **5.** Minimum Two-phase internal assessments for each semester. **6.** Orientation programme for students, conducted in the presence of the Hon'ble Vice-Chancellor. **7.** Distribution of Self-Learning Materials to learners before the commencement of each semester. **8.** Dissertation/Review work conducted in the 4th semester. **9.** Seven-day help desk service for student support. **10.** Seven-day library facility available for students. **11.** Post-publication review of examinations to ensure transparency. **12.** Publication of results on the official website. **13.** All notices are published on the DODL, Kalyani University website.	https://www.dodl.klyuniv.ac.in/acroadmap.html **Link Internal Assessment** https://drive.google.com/file/d/1fvG7ZfjWp_6uu42kIokr0hButjnUFfxt/view?usp=sharing **Link Dissertation** https://drive.google.com/file/d/1R4KfvQFujDGbuJia1NMPHOZ701pGM9AM/view?usp=sharing **DODL WEB Link** https://www.dodl.klyuniv.ac.in/

		14. Online application system for admission. **15.** Online admission through a secure payment gateway. **16.** Single-window facility for online admission, registration, and migration.	**Web Link Admission** https://admissiondodl.klyuniv.ac.in/
2.	Self-evaluative and reflective exercises under taken for continual quality improvement in all the systems and processes of the Higher Educational Institution	Self-evaluative and reflective exercises are undertaken under the supervision of CIQA to ensure continuous quality improvement. These measures are based on the analysis of reports received through the following methods: ▪ Students' feedback on Personal Contact Programme (PCP) classes. ▪ Continuous assessment and review of learners' progress by faculty members ▪ Benchmarking academic standards and practices with reputed institutions These practices help in identifying gaps and implementing necessary improvements in teaching-learning process	**DODL Web Link** https://www.dodl.klyuniv.ac.in/acroadmap.html **Link Internal Assessment** https://drive.google.com/file/d/1fvG7ZfjWp_6uu42kIokr0hButjnUFfxt/view?usp=sharing
3.	Contribution in the identification of the key areas in which Higher Educational Institution should Maintain quality	**1.** 64 hours of PCP (Personal Contact Programme) conducted for each programme in every semester **2.** 80 hours of practical classes for subjects with practical components in each semester **3.** Two internal assessments conducted per semester **4.** Regular monitoring of PCP attendance for all students **5.** CCTV surveillance in all Learner Support Centres and examination venues **6.** Engagement of well-reputed faculty members in academic delivery **7.** Monitoring of student admission and pass ratios	**DODL Web Link** www.dodl.klyuniv.ac.in/acroadmap.html **Link Internal Assessment** https://drive.google.com/file/d/1fvG7ZfjWp_6uu42kIokr0hButjnUFfxt/view?usp=sharing

		for quality tracking 8. Regular revision and updating of syllabi as per academic and industry needs 9. Continuous updating of Self Learning Materials (SLMs) and providing online study materials to learners 10. Strengthening and enhancing student support services 11. Collection and analysis of feedback from students and teachers for quality enhancement 12. Organization of workshops and seminars on quality-related themes and best practices	**Link SLM Writer** https://drive.google.com/file/d/1kwH73iQUSsW5pTX8o8sV4FtMehwzWZ_R/view?usp=sharing **Link Workshop** https://drive.google.com/file/d/1R4KfvQFujDGbuJia1NMPHOZ701pGM9AM/view?usp=sharing
4.	Mechanism devised to ensure that the quality of Open and Distance Learning programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	1. DODL, University of Kalyani follows the same Scheme and Syllabus offered through the conventional mode of the University of Kalyani. 2. The examinations pattern of ODL mode's students is same as conventional mode. 3. The Controller of Examinations, University of Kalyani is the statutory authority to conduct examinations of ODL. 4. The Eligibility Criteria for admission in the Post-Graduate Courses under ODL mode same as conventional mode of the University of Kalyani. 5. The examinations Centres for conducting the examination under ODL mode are only the affiliated colleges of the University of Kalyani. 6. The panel of paper setter-moderator has been	**DODL & KU Web Link for Syllabi** https://www.dodl.klyuniv.ac.in/syllabi.html https://klyuniv.ac.in/academic/syllabi/arts-and-commerce/ https://klyuniv.ac.in/academic/syllabi/science/ **Web Link DODL Admission** https://admissiondodl.klyuniv.ac.in/ **Web Link KU Admission Eligibility** https://klyuniv.ac.in/post-graduate-programmes/pg-programmes-eligibility/ **Link Exam Centre** https://drive.google.com/file/d/1lhKmKfKHN9xEQrMobREwABD_CDPRW3B7/view?usp=sharing **Link PGBOS Meeting**

		recommended by the concerned PGBoS of 8 Nos. M.A./M.Sc. courses. The same procedure and process has been followed as conventional mode for conduction of examinations.	https://drive.google.com/file/d/1CEadSG5G_c4t4CUk0V_pXa0BkwwBqhyR/view?usp=sharing
		7. All examinations Centres have been inspected by the Observers and flying squad during conduct of examinations. The Evaluation of Term End Examinations follows as the same System of the conventional examination and its controlled by the Examination Regulations of the university. The results are also published on the university website and DODL official website.	**Link Observer Report** https://drive.google.com/file/d/1ze47_KgZHJA_rmX8i7iCLIg2hfvhzPEF/view?usp=sharing
		8. The PGBOS in all 8 M.A./M.Sc. Programmes have always Quality audits for each programmeand members of the said committee from the department of the conventional mode and external experts are encompassed in the respective committees.	**Link PGBOS Meeting** https://drive.google.com/file/d/1CEadSG5G_c4t4CUk0V_pXa0BkwwBqhyR/view?usp=sharing
		9. In addition to the ODL internal faculty, internal faculty from conventional mode and the external faculty from other HEI's are also involved in taking PCP classes based on the number of students registered for PCP. 10. seminars or webinars etc	**Link for Counselors** https://drive.google.com/file/d/1fJSfdUM1aonVHFzS8x6o7Du1vUBiMVZO/view?usp=sharing

5.	Mechanisms devised for interaction with and obtaining feedback from allstakeholdersnamely,learners,teachers,staff,parents,society, employers,andGovernmentfor Quality improvement.	**1.** An inbuilt feedback system is available on the institute's website to collect students' feedback. Additionally, the DODL has a dedicated Enquiry Wing to address and resolve student queries. Students may also lodge complaints via email or in person at the institute. **2.** If any issue remains unresolved within a reasonable time, students are encouraged to approach the Grievance Redressal Cell for further assistance. **3.** Academic staff maintain regular contact with learners through face-to-face interaction during PCP sessions, telephonic counseling, and communication via Telegram and WhatsApp groups, ensuring timely support and problem-solving.	**Website Notice Board** **www.dodl.klyuniv.ac.in** **Phone No. 033-2502-2221** **Email:** **dodlklyuniv@gmail.com** **dodl@klyuniv.ac.in** **Grievance** **https://klyuniv.ac.in/student-grievances/** **https://www.dodl.klyuniv.ac.in/acroadmap.html**

| 6. | Measures suggested to the authorities of Higher Educational Institution for qualitative improvement | **1. Continuous Academic Monitoring:**
• Student progress is evaluated through Internal Assessments.
• Regular Faculty Meetings with the Director, DODL and the Postgraduate Board of Studies help review academic delivery.
• Collaboration with subject experts is essential to stay updated on academic developments. Participation in conferences, webinars, seminars, workshops, and Faculty Development Programmes (FDPs) should be promoted to enhance ODL (Open and Distance Learning) delivery mechanisms.

2. Stakeholder Feedback System:
An efficient and structured feedback mechanism must be established for all stakeholders-learners, parents, academicians, experts, and administrators to ensure continual quality improvement.

3. Monitoring & Evaluation:
• A robust mechanism should be developed to monitor and evaluate student performance.
• Strategies should include the revision and editing of SLMs, conducting FDPs, online assessments and evaluations, providing | https://klyuniv.ac.in/services-facilities/central-library/#v-pills-5

Link PGBOS Meeting
https://drive.google.com/file/d/1CEadSG5G_c4t4CUk0V_pXa0BkwwBqhyR/view?usp=sharing

https://drive.google.com/file/d/1R4KfvQFujDGbuJia1NMPHOZ701pGM9AM/view?usp=sharing

Photo Faculty Meetings
https://drive.google.com/file/d/1Ieu7fNXjbuj7_k9gY-aQATzkvPD89Cuy/view?usp=sharing |

		hostel facilities for learners during offline PCP classes, and encouraging technology-enabled teaching-learning processes. **Additionally, innovative teaching methods that promote active learner participation can be introduced on a trial basis to effectively harness students' potential and enhance the overall quality of learning.**	
7.	Implementation of reviews	**The members of the CIQA Committee continuously monitor the implementation of its recommendations, which include the following**: 1. Monitoring student attendance during PCP and practical classes. 2. Ensuring proper attendance at examination centres. 3. Installation and functioning of CCTV at Learner Support Centres. 4. Maintaining a strong academic pool of qualified counsellors. 5. Facilitating 7-day interaction and support with Learner Support Centres."	https://klyuniv.ac.in/services-facilities/central-library/#v-pills-5 **CIQA Meeting** https://drive.google.com/file/d/18tYQuRpVmzn0h-q-bPU1tIgYpkN2OVvi/view?usp=sharing https://drive.google.com/file/d/1mOw8SoE5OeBkooIdDe5bRcw0CbfOZqUi/view?usp=sharing
8.	Workshops/seminars/ symposium organized on quality related themes, ensure participation fall stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	Quality-Related Workshops/Seminars at DODL, University of Kalyani DODL, University of Kalyani, organized several workshops and seminars focused on quality assurance in Open and Distance Learning. Key themes included:	https://drive.google.com/file/d/1R4KfvQFujDGbuJia1NMPHOZ701pGM9AM/view?usp=sharing

		- Quality Assurance in ODL (aligned with UGC-DEB/NAAC guidelines) - Curriculum Design & Learning Outcomes - ICT Integration in Distance Education These events ensured participation from all stakeholders — faculty, academic counselors, learners, administrative staff, and external experts. Reports and outcomes of the events were shared with all stakeholders via email, website, and internal meetings to implement actionable insights for quality enhancement.	
9.	Developed and collated best practices in all areasleadingtoqualityenhancementinservicestothelearnersanddisseminatethe same all concerned in Higher Educational Institution	The CIQA has collected and examined the data 1.Sharing PPTs, course content, study materials, practice questions, etc to ensure further understanding of the subject ;Conducting online classes via licensed Zoom meeting App. 2. Sharing audio and video clips for practical purposes and doubt clearance. 3. Participation of DODL students in workshops organised by the University of Kalyani and other HEI's. 4. Organising internal examinations via Google forms. 5. PCPs and course curriculum maintained in accordance with the academic roadmap. 6. Participation of the faculties in numerous webinars and web-conferences. 7. Faculties took part in the different national level training programs/web-	https://drive.google.com/file/d/1R4KfvQFujDGbuJia1NMPHOZ701pGM9AM/view?usp=sharing

		conferences/webinars.
		8. Organising Orientation program for students to enable them understand daily activities monitored regularly, using CCTV;	

10.	Collected, collated and disseminatedaccurate,complete andreliablestatisticsaboutthequalityofthe programme(s).	1. A dedicated programmer works with collecting, assembling and propagating precise statistics about the quality of the programmes. 2. The admission, semester and examination registration and feedback activities are prepared online, and the data is stored on the server. Thereby the statistical report is generated electronically, ensuring the report's accuracy	https://klyuniv.ac.in/office-of-the-system-in-charge/ https://admissiondodl.klyuniv.ac.in/
11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having ontrol Over the programme	1. The PPRs were prepared by the PGBOS placed before the CIQA for approval. Later the same was placed in the Executive Council and were approved. 2. The Programme Project Reports for each programme were prepared as per the direction of the UGC, approved by the Statutory Body and uploaded to the DODL website.	https://drive.google.com/file/d/1ab3M2POKP0na3J-78epxsCHkJzxPOtxu/view?usp=sharing

12.	Mechanism to ensure the proper implementation of Programme Project Reports	1. The PPRs were prepared by the PGBOS placed before the CIQA for approval. Later the same was placed in the Executive Council and were approved. 2. The Programme Project Reports for each programme were prepared as per the direction of the UGC, approved by the Statutory Body and uploaded to the DODL website.	https://drive.google.com/file/d/1ab3M2POKP0na3J-78epxsCHkJzxPOtxu/view?usp=sharing
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	Annual reports are prepared by the authority of the University of Kalyani on the basis of criteria specified by UGC regulations. It provides details of initiatives taken by the institution for quality assurance and best practices executed.	https://drive.google.com/file/d/1yWy-b3GYYQgx1Pl776fE6O4EA5FS9oxC/view?usp=sharing
14.	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	Various guidelines were provided by CIQA by considering the UGC ODL & OL regulations. Focus was given on the Skill based education in order to get skill based Jobs. The suggestions from students, faculty of LSC & all other stakeholders is being considered to make syllabus job oriented.	https://www.dodl.klyuniv.ac.in/syllabi.html
15.	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	The learning system at DODL focuses on creating a student centric environment to usher quality reforms in education. Active participation of learners is ensured through the effective use of library facilities, provision of assignments, case studies, seminars,	https://klyuniv.ac.in/services-facilities/central-library/#v-pills-5 https://drive.google.com/file/d/1R4KfvQFujDGbuJia1NMPHOZ701pGM9AM/view?usp=drive_link

		project-based learning, presentations and group discussions	
16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body For accreditation such as NAAC etc.	An action Plan will be prepared for performance evaluation and quality assessment of the institution guiding towards its overall performance. It further guarantees efficient and timely conduct of academic and administrative endeavours. SDE prepares the Annual Report as per the guidelines and parameters of UGC-DEB. Moreover, we maintain an institutional database for quality enhancement. As a nodal agency, the implementation and effectuation of best practices are well monitored.	https://klyuniv.ac.in/naac-ssr-report/
17.	Measures adopted to ensure internalization and institutionalization of quality enhancement practices through periodic accreditation and audit	Measures are taken to integrate academic and administrative operations for quality assurance. The academic operation of the institution is efficiently monitored. As a part of internalization and Institutionalization of quality enhancement mechanisms the institution directly executes and monitors the development measures adopted. Measures such as incorporating technical methods in teaching,	**Link PGBOS Meeting** https://drive.google.com/file/d/1CEadSG5G_c4t4CUk0VpXa0BkwwBqhyR/view?usp=sharing Photo Admission Comm. Meeting https://drive.google.com/file/d/1LxQ2tjkPrAQAUeT93E2Szo0y_SKL02RW/view?usp=sharing

		admission procedures and feedback system, improvement in quality of teaching and research, Providing inputs for best practices, and assistance to academic and administrative audits was a significant step in this regard	
18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality Related initiatives or guidelines	CIQA constituted a Committee as per the University Grants Commission (ODL) Regulations, comprising teachers, academics, administrators, employers to be chaired by the Vice Chancellor to advise CIQA on its activities. PPR approved by CIQA are based on the structure defined by UGC, Staff recruitment as per UGC guidelines. The printed course materials are prepared on the basis of the detailed curriculum designed for the program. DODL has standardized the SLM (print) based on the "credit system" " which is in conformity with the UGC (ODL) Regulations.	https://drive.google.com/file/d/1ab3M2POKP0na3J-78epxsCHkJzxPOtxu/view?usp=sharing

19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or Parameters and best practices.	CIQA is in continuous in coordination with and other Dual mode Universities CIQA department, as it is Central for studying their experience about various quality benchmarks or parameters and best practices.	Link Photo Visit from Poland https://drive.google.com/file/d/1QfoDtKoxkkr2IfCK1OSRYv1fq15gHKXR/view?usp=sharing Mou https://klyuniv.ac.in/mou/
20.	Recorded activities under taken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	All activities committed as a part of quality assurance by the institution were recorded appropriately for preparing the annual report. The records of the quality assurance ventures, which inlcuded plannings, inspections, audits, performance monitoring, were effectively documented to the standards.	https://www.dodl.klyuniv.ac.in/
21.	Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each Academic session.	The institution takes necessary efforts to submit Annual Reports to the Statutory Authorities at the end of each academic session about its activities.	https://drive.google.com/file/d/1yWy-b3GYYQgx1Pl776fE6O4EA5FS9oxC/view?usp=sharing
	(a) Submitted a copy of report in theformatasspecifiedbytheCommission,dulyapprovedbythestatutoryauthoritiesoftheHigherEducationalInstitution Annually to the Commission.	DODL takes necessary efforts to annually submit a copy of report to the Commission on the notified date in the specified format by the Commission. The statutory authorities of the Higher Educational Institution will duly approve the report submitted.	https://www.dodl.klyuniv.ac.in/ciqac.html

22.	Over seen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness so fquality assurance systems and processes	The committee oversees the functioning of the Centre for Internal Quality Assurance and approves the reports generated on the effectiveness of quality assurance systems and processes. All the activities undertaken are prudently monitored and assessed.	https://www.dodl.klyuniv.ac.in/ciqac.html
23.	Facilitatedadoptionofinstructionaldesignrequirementsasperthephilosophy of the Open and Distance Learning decided by the statutory bodiesof the HEI for its different Academic programmes	DODL has adopted learner-centric pedagogy wherein curriculum is transacted mainly through Self Learning Material (SLM) (in print), in which the teacher is inbuilt into the text with provision of access devices (structure, learning outcomes, sections and sub-sections, self-assessment exercise, flowcharts/illustrations etc.) and language used is simple and conversational, to facilitate the learning process and make the learner think, write and do/act in his/her own pace in the domain.	https://www.dodl.klyuniv.ac.in/syllabi.html https://www.dodl.klyuniv.ac.in/elibrary.html

24.	Promoted automation of learner support services of the Higher Educational Institution	DODL has instigated specific measures for the automation of learner support services, both academic and academic and non-academic. As a part of the automaton, e-learning contents, video classes through KU Message Alert Service, Telegram and WhatsApp group in addition to DODL website. (admission confirmation, dispatch of lessons, PCP schedule	https://www.dodl.klyuniv.ac.in/acroadmap.html
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	On this front, the institution collaborates with external subject experts to convey special talks to the learners, external assessments, review syllabi and curriculum, etc.	https://drive.google.com/file/d/1CEadSG5G_c4t4CUk0V_pXa0BkwwBqhyR/view?usp=sharing
26.	Coordinated with third party auditing bodies for quality audit of programme (s)	Existing University Academic Audit Committee regularly monitors the quality of the academic programmes	https://drive.google.com/file/d/1xMvAfHjiPaU5n117fgeaMhM_XCktANI5/view?usp=sharing
27.	Over seen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	Measures were taken to monitor and oversee the preparation of SAR.	https://klyuniv.ac.in/naac-ssr-report/
28.	Promoted collaboration and association for quality enhancement of Open and Distance Learning mode of education and research there in	The MOU with the different organization has been signed by the University of Kalyani the betterment of learning of conventional students as well as ODL students	https://klyuniv.ac.in/?s=mou

| 29. | Facilitated industry-institution linkage for providing exposure to the learner sand enhancing their employability. | The University of Kalyani has facilitated industry-institution linkage for learners to provide exposure and enhance their employment opportunities. The University placement has made remarkable efforts in conducting placement drives, workshops and seminars to increase students' awareness. | https://klyuniv.ac.in/services-facilities/counseling-placement-cell/ |

2.2 Compliance of Quality Monitoring Mechanism – As per Annexure–I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr. No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Governance, Leadership and Management: Organization Structure and Governance, Management, Strategic Planning Operational Plan, Goals and Policies	a. The institution has filled all the post of the Assistant Professor prescribed by the Commission, 2 Nos. of Assistant professors on a Full time Contract Basis for each progarmme. b. The higher authorities from HEI, including the VC, Registrar and Controller of Examinations, Finance Officer, DODL Director, other dignitaries and the different committees constituted for various areas, manage the institution meticulously c. Strategic Plans to implement are constituted annually based on the needs and proposals of various d. Operational Plan, Goals and Policies to achieve its goals.: The committee takes the initiative to prepare operational development plans for the institution. A proper accounting system is also	https://drive.google.com/file/d/138Q3G_F-lJmH9nrYPZj4zzZaI4sDYnAJ/view?usp=sharing https://drive.google.com/file/d/18tYQuRpVmzn0h-q-bPU1tIgYpkN2OVvi/view?usp=drive_link https://drive.google.com/file/d/1mOw8SoE5OeBkooIdDe5bRcw0CbfOZqUi/view?usp=drive_link https://drive.google.com/file/d/1CEadSG5G_c4t4CUk0V_pXa0BkwwBqhyR/view?usp=drive_link

		maintained to exhibit transparency of the system	
2.	Articulation of Higher Educational Institution Objectives	The HEI vision and mission are articulated through the courses offered at ODL. The syllabus, programme and exam pattern and consistent with the HEI goals and objectives.	https://www.dodl.kly univ.ac.in/missionvisi ondodl.html
3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	**a.** The Curriculum Planning, Design and Development are prepared by the expert member of the Post Graduate Board of Studies (PGBOS) of respective programme of the University of Kalyani and placed to the CIQA committee for approval. **b**. The Curriculum Implementation programmes always follow the Road map of the respective programme from PCP-Practical to Internal Assessment and End term examination. The (PGBOS) of the respective subjects always fo cusmaintenance of the Implementation of the curriculum by periodic review meeting and reporting to the CIQA	https://drive.google.c om/file/d/1CEadSG5 G_c4t4CUk0V_pXa0 BkwwBqhyR/view?u sp=drive_link

		C. The Academic flexibility of the University of Kalyani for learner to select interdisciplinary options. The learners are allowing to complete their 2 years M.A./M.Sc course maximum within 4 years	
		d. The University of Kalyani facilitates the ODL students for quality learning resources by providing Self Learning Materials (SLMs), both soft copy and hard copy, PPTs of lectures etc. University Library, Hand to Hand practical classes. Mock Test etc.	https://www.dodl.kly univ.ac.in/elibrary.ht ml
		e. In order to give Best Education among distance learners, the mechanism for collection of feedback from students corner were introduced and the Director of the Directorate of Kalyani University directly interact with students to short out any kind of problems. The Director confidentially collects student feedbacks regarding teaching capability of the councillors, and thereby does the needful for quality teaching. Even the Hon'ble Vice-Chancellor sometimes intervene the issue regarding enhancement of quality of teaching and learning. Feedbacks were also collected for the betterment of infrastructural facilities and necessary steps were taken accordingly.	
4.	Programme Monitoring and Review	According to the UGC ODL REGULATIONS 2017 & 20200, the Directorate of Open and Distance Learning, University of Kalyani has been formed	https://drive.google.c om/file/d/1ab3M2PO KP0na3J-78epxsCHkJzxPOtxu/ view?usp=sharing

25

		Centre for Internal Quality Assurance (CIQA) Committee. In several occasions the Directorate of open and Distance Learning at University of Kalyani conducted meetings for CIQA for ensure the proper implantation programme project Report. Accordingly the UGC ODL Regulations, 2017 the Kalyani University implanted the most the area of the Programme Project Report.	Photo CIQA Meeting https://drive.google.com/file/d/1lf22R4OhgDayRNWLGFWMBCF9GgrwTwFU/view?usp=sharing CIQA Meeting https://drive.google.com/file/d/1mOw8SoE5OeBkooIdDe5bRcw0CbfOZqUi/view?usp=sharing
5.	Infrastructure Resources	Academic: **18598 sq. ft** Administrative:**3664 sq. ft.** Academic Support such as Library, Reading Room, Computer Centre, ICT lab, Multimedia Lab etc. : **17998 sq. ft.** Amenities or other support facilities (excluding toilets): **2976 Sq. ft.** Total Built up Area available: **43236 sq. ft.** Computer Facilities Multimedia Studio Personal Contact Programme Room Smart Class Room ICT Laboratory Reading Room Library Facility Information Desk Laboratory Seminar Room Virtual Class Room Wi-Fi Facility. CCTV Surveillance.	https://drive.google.com/file/d/1ZJK1MbMUO0wuRRhR4lnCvAG6kz_0grEN/view?usp=sharing https://drive.google.com/file/d/1dYmjyYfjg6uEReZYDj9koR_pG_FzbT_g/view?usp=sharing
6.	Learning Environment and Learner Support	The learner support services including academic counseling and library services are provided to learners. The university has a well-equipped library with plenty of attractive, well-built, and well-illustrated academic books, previous	https://www.dodl.klyuniv.ac.in/tj.html https://klyuniv.ac.in/services-facilities/central-library/

		question papers, journals and periodicals. Information and Communication Technology facilities are delivered through well-furnished computer lab with 100 computers. • Blended learning is accomplished by incorporating online learning services and physical classes for discussions.	
7.	Assessment and Evaluation	Continuous assessment and evaluation in most of the courses is implemented through tutor marked assignments, which are sent separately to all the learners as per the set schedule. All the learners are expected to work on these assignments and submit their responses to their respective Learner Support Centers (LSCs) as per the pre-set schedule published on the website	**https://drive.google.com/file/d/1fvG7ZfjWp_6uu42kIokr0hButjnUFfxt/view?usp=drive_link**
8.	Teaching Quality and Staff Development	Offers higher education at affordable costs to large segments of the population by removing barriers of age, entry qualification, place and pace of study and leveraging interaction by offering seamless teaching - learning experiences.	Photo IGNOU NAAC https://drive.google.com/file/d/13zF47OvQAvhLfh9C9ZCSRnS8kemSPtZX/view?usp=sharing

27

HEI ID: HEI-U-0576 Name of HEI: University of Kalyani Type of HEI: Dual Mode

2.3 Compliance of Process of Internal Quality Audit – As per Annexure–I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr. No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Academic Planning	Academic planning is ensured through timely curriculum revisions and SLM updates. Student exam scores are evaluated to assess learning outcomes. Steps are being taken to fill vacant teaching posts. The computer lab, theatre classroom, library, and seminar hall have been upgraded to enhance the learning experience.	https://drive.google.com/file/d/1kwH73iQUSsW5pTX8o8sV4FtMehwzWZ_R/view?usp=sharing
2.	Validation	The academic viability of programmes is ensured through periodic expert committee review	https://drive.google.com/file/d/1CEadSG5G_c4t4CUk0V_pXa0BkwwBqhyR/view?usp=drive_link
3.	Monitoring, Evaluation and Enhancement Plans Reports from Learner Support Centres (for Open and Distance Learning programmes)	a. Every plan of the DODL, University of Kalyani always intimated to the Learner Support centres. Learner Support Centres always implemented said plans as per the KU Main Campus (Head Quarter). The periodic reports have been collected from the Every Learner support Centre	https://drive.google.com/file/d/1fvG7ZfjWp_6uu42kIokr0hButjnUFfxt/view?usp=sharing
	Reports from Examination Centres	b. Reports of conduct of examinations in Open and Distance Learning Mode is collected periodically from Examination Centres.	https://drive.google.com/file/d/1ze47_KgZHJA_rmX8i7iCLIg2hfvhzPEF/view?usp=sharing
	External Auditor or other External Agencies report	c. The External Members of different Higher Educational institutions monitor the quality Audit of the Academic programmes.	https://drive.google.com/file/d/1xMvAfHjiPaU5n117fgeaMhM_XCktANI5/view?usp=drive_link
	Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution level	d. . Easy access is ensured for performance monitoring information such as course pass rates, learner entry profiles and progression and achievement reports are available through a web-based application.	https://drive.google.com/file/d/1fvG7ZfjWp_6uu42kIokr0hButjnUFfxt/view?usp=sharing
	Reporting and Analytics by the Higher Educational Institution	e. The student reports can be evaluated through web-based applications to analyse learner and academic analytics for Performance assessment.	

Part–III: Human Resources and Infrastructural Requirements

3.1 Name and details of Director of Centre for Distance and Online Education

(Dual Mode University)-Regular, fulltime, at least Associate Professor

   Or

Name and details of Head for each school (for Open University)-Full time

dedicated, not below the rank of an Associate Professor

Prof. (Dr.) Ashis Kumar Panigrahi   **Professor & Director**   **Qualification: M.Sc., Ph.D., D.Sc.**   Salary Scale: **Professor Scale + Academic Level 14**

3.2 Compliance status of "Human Resource and Infrastructural Requirements" –As per Annexure–IV of UGC (ODL Programmes and Online Programmes)Regulations,2020

Programmes Name	No. of Faculty required	No. of Faculty appointed	Complied Yes/No	If no. reason thereof
Master of Arts (M.A.) in Bengali	2	2	Yes	
Master of Arts (M.A.) in English	2	2	Yes	
Master of Arts (M.A.) in History	2	2	Yes	
Master of Arts (M.A.) in Education	2	2	Yes	
Master of Science(M.Sc.) in Zoology	2	2	Yes	
Master of Science(M.Sc.) in Botany	2	2	Yes	
Master of Science(M.Sc.) in Mathematics	2	2	Yes	
Master of Science(M.Sc.) in Geography	2	2	Yes	

HEI ID: HEI-U-0576 Name of HEI: University of Kalyani Type of HEI: Dual Mode

S. No.	Programme Name	No. of Full time-Dedicated faculty for ODL	Names	Designation	Qualification	Experience	Type (Regular/Contract) With gross salary/	Date of Joining programme And Joining report
1	Master of Arts (M.A.) in Bengali	2	Dr. Rajsekhar Nandi	Assistant Professor	M.A, M.Phil, Ph.D	7 years	Full time Contractual 53,250.00	**14.08.2018** https://drive.google.com/file/d/1vHQHySqzGgm5Xl4z6IVAOh8P_G8551e8/view?usp=sharing
			Dr. Jayanta Biswas	Assistant Professor	M.A., NET, Ph.D.	1 Month	Full time Contractual 51,700.00	**29.07.2025** https://drive.google.com/file/d/1eu2X5LwobM39Uo_ADa1qJkvVr08sBVQW/view?usp=sharing
2	Master of Arts (M.A.) in English	2	Ms. Anwesa Chattopadhyay	Assistant Professor	M.A., M.PHIL, NET	5 years 8 Months	Full time Contractual 53,250.00	**09.12.2019** https://drive.google.com/file/d/1-MrF2kqT0VDnFDFXt9upjg5gKf_ALnZm/view?usp=sharing
			Ms. Rajanya Ganguly	Assistant Professor	M.A., M.Phil, NET	5years 6 Months	Full time Contractual 53,250.00	**15.02.2020** https://drive.google.com/file/d/1aBw1uuGF1vkSYDXgjh4pjqFlqAixUpGD/view?usp=sharing
3	Master of Arts (M.A.) in History	2	Mr. Sukrit Mukherjee	Assistant Professor	M.A, M.Phil, SET	7years	Full time Contractual 53,250.00	**16.08.2018** https://drive.google.com/file/d/1Yiw48Tmxle1P2TpeyvaZtHgAzWMp7uCe/view?usp=sharing
			Ms. Pubali Sarkar	Assistant Professor	MA, UGC NET	2 year 6 Months	Full time Contractual 53,250.00	**22.02.2023** https://drive.google.com/file/d/1kIxXeLCZJ4YoAyHQEJiWSgs5l0D-tlz6/view?usp=sharing

30

4	Master of Arts (M.A.) in Education	2	Mr. Sajal Chintapatra	Assistant Professor	M.A, M.ED, M.Phill, SET	5 Years 9 Months	Full time Contractual 53,250.00	**27.11.2019** https://drive.google.com/file/d/1dad07Tu6LJ3MGPuhN5QSnDLxCKZDnuY1/view?usp=sharing
			Smt. Suparna Ghosh	Assistant Professor	M.A., NET	5 Months	Full time Contractual 51,700.00	**06.03.2025** https://drive.google.com/file/d/1mfYl9mtY3S96X6qks5qBiVxvhgUTiBpp/view?usp=sharing
5	Master of Science (M.Sc.) in Zoology	2	Dr. Sudeshna Banerjee	Assistant Professor	M.Sc., NET (UGC-JRF), Ph.D	5 Years 9 Months	Full time Contractual 53,250.00	**15.11.2019** https://drive.google.com/file/d/1PgL4HhmdNdcuM8m3hZ5N_N3gwI98rGUE/view?usp=sharing
			Dr. Anupam Podder	Assistant Professor	M.Sc., NET, Ph.D	5 Months	Full time Contractual 51,700.00	**10.03.2025** https://drive.google.com/file/d/1u-XoH6pFbKQJ_KriBW-EzU9fIfWnxixG/view?usp=sharing
6	Master of Science (M.Sc.) in Botany	2	Dr. Ankita Pramanik	Assistant Professor	M.Sc., Ph.D.	2 years 6 Months	Full time Contractual 53,250.00	**07.02.2022** https://drive.google.com/file/d/17AWs1Ha0LZpSfNLng1nkr4U_zOi0FOmK/view?usp=sharing
			Dr. Satadru Pramanik	Assistant Professor	M.Sc., NET Ph.D.	5 Months	Full time Contractual 51,700.00	**06.03.2025** https://drive.google.com/file/d/1weqwTtGiDQ9ECNMQlxa9DIkqJjRcgocf/view?usp=sharing
7	Master of Science (M.Sc.) in Mathematics	2	Dr. Sankirtan Sardar	Assistant Professor	M.Sc., NET, Ph.D.	6 Months	Full time Contractual 51,700.00	**21.02.2025** https://drive.google.com/file/d/1weqwTtGiDQ9ECNMQlxa9DIkqJjRcgocf/view?usp=sharing

31

			Dr. Nur Alam	Assistant Professor	M.Sc., NET JRF Ph.D.	2 Months	Full time Contractual 51,700.00	**19.06.2025** https://drive.google.com/file/d/1ragBDGZZ9T9aRpxFsY9cS2ajVj9l0W_u/view?usp=sharing
8	Master of Science (M.Sc.) in Geography	2	Dr. Sayan Choudhary	Assistant Professor	M.A., Ph.D., UGC NET JRF	7 years	Full time Contractual 53,250.00	**16.08.2018** https://drive.google.com/file/d/1xf8QxYeuG1tJ_rcqpOKp7tm4aEvkzKNa/view?usp=sharing
			Dr. Ayan Rudra	Assistant Professor	M.A., MPS, M.PHIL., PH.D., UGC NET	2 years 9 Months	Full time Contractual 53,250.00	**13.11.2020** https://drive.google.com/file/d/1rx97aIRsb_sKyIhMXYuRUO4VUmbPeTzl/view?usp=sharing

3.3 Details of Administrative staff

Number of Administrative staff available exclusively for ODL programmes at HQ & at LSCs

Admin Staff	Required (up to5,000students)	Available
Deputy Registrar	1	1
Assistant Registrar	1	2
Section Officer	1	2
Assistants	3 (2 for DM Universities)	3
Computer Operator	2	2
Multi-Tasking Staff	2	5

Part–IV: Examinations

4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason there of
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	**Yes**	
2.	For ensuring transparency and credibility, the full time faculty of the Open and Distance Learning mode Higher Educational Institutions or qualified faculty from University Grants Commission recognised Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc	**Yes**	
3.	All Examinations for Open and Distance Learning mode programmes shall be conducted within the Institution where the Study Centres or Learner Support Centres is located under the direct control and responsibility of the Open and Distance Learning mode Institution. No Examination Centres shall be allotted to any private organisations or unapproved Higher Educational Institutions.	**Yes**	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	**Yes**	

S. No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason there of
5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	Yes	
6.	Building and grounds of the examination centre must be clean and in good condition.	Yes	
7.	The examination centre must have an examination hall with adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions	Yes	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities	Yes	
10.	Safety and security of the examination centre must be ensured	Yes	
11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in Working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the Examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

4.2 Compliance status of' Evaluation 'and' Certification'–As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations,2020

S. No.	Provisions in Regulations	Whether complied Yes /No If Yes, Upload Relevant document	If No, Reason there of
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	**Not Applicable**	As we are offering ODL Programme
2.	A Higher Educational Institution offering Open and Distance Learning Programmes shall have a mechanism well in place for evaluation of learners enrolled through Open and Distance Learning mode and their certification.	**Yes** https://drive.google.com/file/d/1KBxxfl2ubgu0_RZwBKjp40tLfTMGMHf9/view?usp=sharing	

| 3. | The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination: | **Yes**

 https://drive.google.com/file/d/1fvG7ZfjWp_6uu42kIokr0hButjnUFfxt/view?usp=drive_link

 https://drive.google.com/file/d/1lhKmKfKHN9xEQrMobREwABD_CDPRW3B7/view?usp=drive_link | |
| | Provided that no semester or year-end examination shall be held unless:

 i) The Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted;

 ii) For Open and Distance Learning mode: the learner has minimum attendance of 75 per cent. in the programme specific Personal Contact Programme (excluding counselling) and lab component of each | **Yes**

 https://drive.google.com/file/d/1uzihuZSn9h-p6RnlGlsK4RkG9NR2SaR9/view?usp=sharing

 Yes | |

S. No.	Provisions in Regulations	Whether complied Yes /No If Yes, Upload Relevant document	If No, Reason there of
	of the programmes; and detailed attendance records have been maintained by Learner Support Centre/Regional Centre/ Higher Educational Institution		
4.	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through Open and Distance Learning mode shall be evolved by adopting same standards as being followed in conventional mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	**Yes**	
5.	(i) The weightage for different components of assessments for Open and Distance Learning mode shall be as under: (i) continuous or formative assessment (in semester): Maximum 30 per cent. (ii) (ii) summative assessment (end semester examination or term end examination): Minimum 70 per cent.	**Yes** https://drive.google.com/file/d/12n4UDIegvKcZUsdZRqkliyTmYo1lTIPj/view?usp=sharing https://drive.google.com/file/d/1L6JRZ061ufrxiJ9AFWxaPgMBfARpVaQq/view?usp=sharing	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	**Yes** https://drive.google.com/file/d/1fvG7ZfjWp_6uu42kIokr0hButjnUFfxt/view?usp=sharing	

S. No.	Provisions in Regulations	Whether complied Yes /No If Yes, Upload Relevant document	If No, Reason there of
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	**Yes** https://drive.google.com/file/d/1L6JRZ061ufrxiJ9AFWxaPgMBfARpVaQq/view?usp=sharing	
8.	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	**Yes** **https://drive.google.com/file/d/1KBxxfl2ubgu0_RZwBKjp40tLfTMGMHf9/view?usp=sharing**	
9.	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations..	**Yes** https://drive.google.com/file/d/1DN8cXDmjGG3AtGLe-P9jO7my7pUjniOx/view?usp=sharing	
10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	**Yes**	
	(b) Availability of biometric system	**Yes**	

S. No.	Provisions in Regulations	Whether complied Yes /No If Yes, Upload Relevant document	If No, Reason there of
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners	**Yes**	
	(d) In case of non-availability of the Closed Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	**Yes**	
11.	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years	**No**	
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	**Yes** https://drive.google.com/file/d/1ze47_KgZHJA_rmX8i7iCLIg2hfvhzPEF/view?usp=drive_link	
	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	**Yes** https://drive.google.com/file/d/1ze47_KgZHJA_rmX8i7iCLIg2hfvhzPEF/view?usp=drive_link	
13.	(a) All end semester examinations or term end examinations for programmes offered through Open and Distance Learning mode shall be conducted	**Yes**	

S. No.	Provisions in Regulations	Whether complied Yes /No If Yes, Upload Relevant document	If No, Reason there of
	through proctored examination (pen paper or online or computer based testing) within Territorial Jurisdiction, in the examination centre as mentioned in these regulations.		
	(b) The Exams shall be under the direct control and responsibility of the Open and Distance Learning mode Institution	**Yes**	
14.	The Examination Centre shall be located in Government Institutions like KendriyaVidyalaya(s),NavodayaVidyalaya(s), Sainik School(s), State Government Schools, etc. can also be identified as examination centre(s) under direct overall supervision of a Higher Educational Institution offering education under the Open and Distance Learning mode including approved affiliated colleges under the University system in the Country and no Examination Centres shall be allotted to private organisations or unapproved Higher Educational Institutions	**Yes** **https://drive.google. com/file/d/1DN8cX DmjGG3AtGLe-P9jO7my7pUjniOx/ view?usp=drive_lin k**	
15.	The Learner Support Centres, as defined in the regulations and within the territorial jurisdiction, can also be used as examination centres provided they fulfill the criteria of an examination centre as defined in these regulations	**Yes** **https://drive.google. com/file/d/1DN8cX DmjGG3AtGLe-P9jO7my7pUjniOx/ view?usp=drive_lin k**	

S. No.	Provisions in Regulations	Whether complied Yes /No If Yes, Upload Relevant document	If No, Reason there of
16.	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	**Yes** https://drive.google.com/file/d/1DN8cXDmjGG3AtGLe-P9jO7my7pUjniOx/view?usp=drive_link	
17.	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Open and Distance Learning shall be assigned a unique identification number and shall have i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name.	**Yes** **https://drive.google.com/file/d/1L6JRZ061ufrxiJ9AFWxaPgMBfARpVaQq/view?usp=drive_link**	
	(b) Each award shall also be uploaded on the National Academic Depository	**Yes**	
18.	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Learner Support Centres (only for Open and Distance Learning); (v) Name and address of	**Yes** **https://drive.google.com/file/d/1L6JRZ061ufrxiJ9AFWxaPgMBfARpVaQq/view?usp=drive_link**	

Whether any examination held through online mode. NO

4.4 Result and Student Progression

For UG, PG and PGD Programmes

Semester beginning	Programme name	No. of students admitted	No. of students appeared in exams	No. of students Progressed to next year	%of students passed	% of students Passed in firstc lass
November, 2024	**M.A. in Bengali**	**475**	415	M.A./M.Sc. 1st Examinations are completed on the month of July, 2025 Result yet to be published		
	M.A. in English	**219**	198			
	M.A. in History	**429**	390			
	M.A. in Education	**255**	215			
	M.Sc. in Zoology	**150**	145			
	M.Sc. in Botany	**88**	72			
	M.Sc. in Mathematics	**88**	68			
	M.Sc. in Geography	**170**	158			

Part–V: Programme Project Report (PPR)and Self-Learning Material(SLM)

5.1 Compliance status of 'Guidelines on Programme Project Report' – As per Annexure-V of UGC(ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

> - The need-based Programme are proposed by the CIQA Committee of DODL, University of Kalyani.
> - The Programmes are approved by the Executive Council
> - The Unit based course structure is prepared by the concerned Post Graduate Board of Studies (PG BoS).
> - Concerned PG BOS develops the PPR as per the UGC ODL regulations.
> - PPR is placed before the CIQA Committee of the DODL for further consideration.
> - Finally, Executive Council of the University approves PPR.
>
>   https://drive.google.com/file/d/1ab3M2POKP0na3J-78epxsCHkJzxPOtxu/view?usp=sharing

5.2 Compliance status of' Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy' – As per Annexure - VI of UGC(ODL) Programmes and Online Programmes)Regulations,2020

HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.

> *Instructional Delivery Mechanism*
>
> *We follow a modern ICT-enabled approach for instructional delivery. As it is a learner-oriented system of education, it differs from the conventional mode. In this system, the learner becomes an active participant, and most of the instruction is delivered through distance rather than face-to-face communication.*
>
> *The following are the key components of the delivery mechanism for this course:*
>
> *1. Self-Learning Material (SLM):*
> * Printed Self-Learning Materials are provided to the students at the time of enrolment. These materials are designed in a learner-friendly format to support self-paced learning.*
>
> *2. Audio-Visual Material Aids:*
> * Video lectures for the course are developed by the Directorate and uploaded on the University website. Each video programme typically ranges from 45 minutes to 1 hour in duration.*
>
> *3. Virtual Classes:*
> * Virtual classes are organized periodically to facilitate interaction, clarify doubts, and enhance learning outcomes for the benefit of the learners.*.
>
> **www.dodl.klyuniv.ac.in/elibrary.html**

5.3 Compliance status in respect of Self-Learning Material– As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Development of Self-Learning Materials (SLMs)

A major quality concern of any Open and Distance Learning (ODL) institution is the development of quality Self-Learning Materials (SLMs) for its learners. At the Directorate of Open and Distance Learning (DODL), University of Kalyani, SLMs are designed to be learner-centric, enabling learners to easily access, understand, and adapt to the content at their own pace, time, and place.

Since distance learners largely rely on SLMs for independent learning, these materials are developed with a focus on clarity, interactivity, and self-directed learning. The printed SLMs for all programmes, prepared by the best available subject experts, are distributed to learners either from the DODL headquarters or through the respective study centres.

While the SLMs provide the necessary academic guidance, learners are encouraged to supplement their studies with the prescribed texts and suggested reference works. The SLMs are designed to promote two-way communication between the learner and the content through interactive activities, reflective exercises, and assignments.

Each SLM includes:

- Clear instructional design

- Experience-based learning activities

- Detailed learning maps for self-guided study

This ensures that the learner can independently navigate and complete their course requirements.

Method of Preparing SLMs

- SLMs are developed as per credit-based syllabi.

- Content is prepared in-house by faculty of the University of Kalyani and also by subject experts from other universities/colleges.

- The Postgraduate Board of Studies (PGBoS) recommends a panel of SLM writers, which is then forwarded to the CIQA Committee for further action and approval.

- An orientation programme is conducted for approved SLM writers to train them in SLM development techniques.

- Approximately 70% of the SLMs have been developed by faculty members of Kalyani University, and 30% by external experts.

https://drive.google.com/file/d/1ab3M2POKP0na3J-78epxsCHkJzxPOtxu/view?usp=sharing

www.dodl.klyuniv.ac.in/elibrary.html

Part – VI: Programme Delivery through Learner Support Centre (LSC)

6.1 Details of personal contact programmes implemented:

Please provide information in respect of programmes at PG Programmes

S. No.	Programmes name	Centre Name	No. of centres conducted PCP	No. of PCP held every year	Total no. of students registered in the programme	No. of Students Attended on an average basis
1	M.Sc. in Zoology	University of Kalyani (Head Quarter)	1	80+72 PCP+ Practical)	**150**	**147**
2	M.Sc. in Botany	University of Kalyani (Head Quarter)	1	64+72 (PCP+ Practical)	**88**	**77**
3	M.Sc. in Mathematics	University of Kalyani (Head Quarter)	1	80	**88**	**73**
4	M.A./M.Sc. in Geography	University of Kalyani (Head Quarter)	1	44+66 (PCP+ Practical)	**170**	**164**
5	M.A. in Bengali	1.University of Kalyani (Head Quarter) 2. Asannagar MMT College 3. Berhampore College 4. Bethuadahari College 5. Chakdaha College 6. Chapra Bangaljhi Mahavidyalaya 7. DR B R Ambedkar College 8. Dumkal College 9. Dumkal Girls College 10. Dwijendra Lal College 11. Haringhata Mahavidyalaya 12. Jalangi Mahavidyalaya 13. Jangipur college 14. Jatindra Rajendra Mahavidyalaya 15. Kanchrapara College 16. Muzaffar Ahmed Mahavidyalaya 17. Nabadwip Vidyasagar College 18. Pritilata Waddear Mahavidyalaya 19. Prof S Nurul Hasan College 20. Ranaghat College 21. S R Fatepuria College 22. S.C.B.C College 23. Santipur College 24. Srikrishna college 25. Sripat Singh College	25	64	**475**	**455**

45

6	M.A. in English	1. University of Kalyani (Head Quarter) 2. Asannagar MMT College 3. Berhampore College 4. Bethuadahari College 5. Chakdaha College 6. DR B R Ambedkar College 7. Dumkal Girls College 8. Dwijendra Lal College 9. Haringhata Mahavidyalaya 10. Jalangi Mahavidyalaya 11. Jangipur College 12. Jatindra Rajendra Mahavidyalaya 13. Kanchrapara College 14. Muzaffar Ahmed Mahavidyalaya 15. Nabadwip Vidyasagar College 16. Pritilata Waddear Mahavidyalaya 17. Prof S Nurul Hasan College 18. Ranaghat College 19. S R Fatepuria College 20. S.C.B.C College 21. Santipur College 22. Sripat Singh College	22	64	**219**	**205**
7	M.A. in History	1. University of Kalyani (Head Quarter) 2. Asannagar MMT College 3. Berhampore College 4. Bethuadahari College 5. Chakdaha College 6. Chapra Bangaljhi Mahavidyalaya 7. DR B R Ambedkar College 8. Dumkal College 9. Dumkal Girls College 10. Dwijendra Lal College 11. Haringhata Mahavidyalaya 12. Jalangi Mahavidyalaya 13. Jangipur college 14. Jatindra Rajendra Mahavidyalaya 15. Kanchrapara College 16. Muzaffar Ahmed Mahavidyalaya 17. Nabadwip Vidyasagar College 18. Pritilata Waddear Mahavidyalaya 19. Prof S Nurul Hasan College 20. Ranaghat College 21. Rani Dhanya Kumai College 22. S R Fatepuria College 23. S.C.B.C College 24. Santipur College 25. Srikrishna college 26. Sripat Singh College	26	64	**429**	**405**
8	M.A. in Education	1. University of Kalyani (Head Quarter) 2. Asannagar MMT College 3. Bethuadahari College 4. Chakdaha College 5. Chapra Bangaljhi Mahavidyalaya 6. DR B R Ambedkar College 7. Dumkal College 8. Dumkal Girls College 9. Dwijendra Lal College 10. Haringhata Mahavidyalaya	25	64	**255**	230

		11. Jalangi Mahavidyalaya 12. Jangipur college 13. Jatindra Rajendra Mahavidyalaya 14. Kanchrapara College 15. Muzaffar Ahmed Mahavidyalaya 16. Pritilata Waddear Mahavidyalaya 17. Prof S Nurul Hasan College 18. Ranaghat College 19. Rani Dhanya Kumai College 20. S R Fatepuria College 21. S.C.B.C College 22. Santipur College 23. Srikrishna college 24. Sripat Singh College 25. Union Christian College				

6.2 Compliance status of 'Learner Support Centre' – As per Annexure – VIII of UGC(ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.

This is to compliance that all the 25 learner support centre have been operationalized under the territorial jurisdiction of Kalyani University. As per the prayer from the affiliated Colleges under the University of Kalyani the DODL placed the prayer to the CIQA of the University of Kalyani the CIQA formed the Inspection team and the Inspection team inspect of the said colleges for Opening a new Learner centre under DODL, K.U.. The report of the inspection team placed before the CIQA and Hon'ble Vice- Chancellor for approval.

47

HEI ID: HEI-U-0576 Name of HEI: University of Kalyani Type of HEI: Dual Mode

6.3 LSC wise enrollment details (Not for Private University))

Sr. No.	Name & Address of College/ institute where LSC is establishe d (with Pin Code)	This LSC is LSC of how many HEIs? (No. and Names)	If yes, All the HEI s in sam e Stat e as that of the LSC ?	Name of HEI to which College/ institute is affiliated (where LSC is established)	Whether the College/ institute is private or Govt(w here LSC is establish ed)	Name and Contact Details of Coordinator and Counselor	Qualificat ion of Coordinat or and Counselo r	No. of Coun sellor s	Program mes offered	Total Enroll ed studen t.
KU	KU MAIN CAMPUS (HQ) DODL BUILDING, UNIVERSITY OF KALYANI POST- KALYANI DIST- NADIA PIN-741235 PHONE-033-25022212	N.A.		UNIVERSITY OF KALYANI	GOVT.	PROF. ASHIS KUMAR PANIGRAHIDIRECTOR, DODL UNIVERSITY OF KALYANI POST- KALYANI DIST- NADIA PIN-741235 PHONE- 7980174362 MAIL ID: panigrahi.ashis@gmail.c om	M.SC., PH.D	102	1.M.A. IN ENGLISH 2.M.SC IN ZOOLOGY 3.MA OR MSC IN EDUCATION 4.MA IN BENGALI 5.MA IN HISTORY 6.MA OR MSC IN GEOGRAPH Y	**1123**

HEI ID: HEI-U-0576 Name of HEI: University of Kalyani Type of HEI: Dual Mode										
M01	BERHAMPORE COLLEGE, 20, C. R. DAS ROAD, MURSHIDABAD-742101, PHONE: (03482) 252545	01 RBU YES SAME STATE WESTBENGAL	UNIVERSITY OF KALYANI	GOVT.	DR. SANTANU BHADURI ASSOCIATE PROFESSOR, DEPT. OF COMMERCE BERHAMPUR COLLEGE, 20, C. R. DAS ROAD, P.O BERHAMPUR MURSHIDABAD-742101, PH. 9434183776	M.COM, PH.D	15	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN HISTORY		83
M02	DUMKAL GIRL'S COLLEGE P.O. DUMKAL, DIST. MURSHIDABAD PIN-742303, WEST BENGAL PH. 03481-230149		UNIVERSITY OF KALYANI	GOVT.	PRANTAB CHAKRABORTY, ASST. PROFESSOR DUMKAL GIRL'S COLLEGE P.O. DUMKAL, DIST. MURSHIDABAD PIN-742303, WEST BENGAL PH. 9732071370	M.A IN ENGLISH	12	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY		58
M03	DUMKAL COLLEGE, P.O. BASANTAPUR DIST. MURSHIDABAD, PIN CODE: 742406 PHONE: 03481 230770; MOB: 9733810820		UNIVERSITY OF KALYANI	GOVT.	DEBASISH BANDYOPADHYAY ASSOCIATE PROFESSOR, DEPT. OF COMMERCE DUMKAL COLLEGE, P.O. BASANTAPUR DIST. MURSHIDABAD, PIN CODE: 742406 PH. 9474319256	M.COM	14	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY		6
M04	JALANGI MAHAVIDYALAYA, P.O. JALANGI, DIST. MURSHIDABAD, PIN CODE: 742305. PHONE: 03481-235059		UNIVERSITY OF KALYANI	GOVT	MD. MONIRUL ISLAM ASSISTANT PROFESSOR, JALANGI MAHAVIDYALAYA, P.O. JALANGI, DIST. MURSHIDABAD, PIN CODE: 742305 PH. 8145134801	M.A, B.ED	8	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY		

49

			HEI ID: HEI-U-0576 Name of HEI: University of Kalyani Type of HEI: Dual Mode						
M05	JANGIPUR COLLEGE, P.O. JANGIPUR, DIST. MURSHIDABAD, PIN CODE: 742213. PHONE: 03483-264226		UNIVERSITY OF KALYANI	GOVT	KESHAB CHANDRA GHOSH ASSISTANT PROFESSOR, DEPT. OF HISTORY JANGIPUR COLLEGE, P.O. JANGIPUR, DIST. MURSHIDABAD, PIN CODE: 742213.	M.A IN HISTORY, B.ED, M.PHIL	14	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN	**28**
M06	JATINDRA RAJENDRA MAHAVIDYALAYA, P.O. AMTALA, DIST. MURSHIDABAD. PIN CODE: 742121. PHONE: 03482-247244 / 247107		UNIVERSITY OF KALYANI	GOVT.	DR. RANJIT KUMAR BAIDYA ASSISTANT PROFESSOR, DEPT. OF BENGALI JATINDRA RAJENDRA MAHAVIDYALAYA, P.O. AMTALA, DIST. MURSHIDABAD. PIN CODE: 742121. PH. 9126813022	MA, P.HD	12	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	**23**
M07	RANI DHANYA KUMARI COLLEGE, P.O. JIAGANJ, DIST MURSHIDABAD, PIN 742123. PHONE: 03483-255330/256948		UNIVERSITY OF KALYANI	GOVT	ABUSINA BISWAS ASSISTANT PROFESSOR, DEPT. OF ENGLISH RANI DHANYA KUMARI COLLEGE, P.O. JIAGANJ, DIST MURSHIDABAD, PIN 742123 PH. 9474901047	M.A IN ENGLISH, M.PHIL	12	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	**8**
M08	PROF. S. NURUL HASAN COLLEGE, P.O. FARAKKA BARRAGE, DIST. MURSHIDABAD, PIN CODE: 742212 PHONE: 9800255312		UNIVERSITY OF KALYANI	GOVT	CAPTAIN DR. SIBASHIS BANERJEE ASSOCIATE PROFESSOR, DEPT. OF POLITICAL SCIENCE, PROF. S. NURUL HASAN COLLEGE, P.O. FARAKKA BARRAGE, DIST. MURSHIDABAD, PIN CODE: 742212 PH.	M.A, PH.D	14	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	**41**

HEI ID: HEI-U-0576 Name of HEI: University of Kalyani Type of HEI: Dual Mode

M09	MUZAFFAR AHAMED MAHAVIDYALAYA P.O. SALAR, DIST. MURSHIDABAD PIN-742401 PH.		UNIVERSITY OF KALYANI	GOVT	DR. SUKANTA PAUL ASSOCIATE PROFESSOR IN HISTORY MUZAFFAR AHAMED MAHAVIDYALAYA P.O. SALAR, DIST. MURSHIDABAD PIN-742401 WEST BENGAL PH. 9732544935	M.A IN HISTORY. PH.D	14	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN	**15**
M10	S. R. FATEPURIA COLLEGE, BELDANGA, MURSHIDABAD--742133, PHONE: 03482-264040/264240		UNIVERSITY OF KALYANI	GOVT.	DR. RITABRATA TRAFDAR ASSISTANT PROFESSOR, DEPT. OF ECONOMICS S. R. FATEPURIA COLLEGE, P.O. BELDANGA, DIST.MURSHIDABAD PIN-742133, WEST BENGAL PH. 033792639	M.SC, PH.D IN ECONOMICS	22	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	**7**
M12	SUBHAS CHANDRA BOSE CENTENARY COLLEGE, LALBAG, DIST. MURSHIDABAD, PIN CODE: 742149. PHONE: 03482-270643/271272		UNIVERSITY OF KALYANI	GOVT.	DR. SUPAM MUKHARJEE ASSISTANT PROFESSOR, DEPT. OF HISTORY, SUBHAS CHANDRA BOSE CENTENARY COLLEGE, P.O. LALBAG, DIST. MURSHIDABAD, PIN CODE: 742149. WEST BENGAL PH. 9434222716	M.A, PH.D	20	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	**49**
M13	UNION CHRISTIAN TRAINING COLLEGE, P.O. BERHAMPORE, DIST. MURSHIDABAD, PIN CODE: 742101. PHONE: 03482-250254; MOB: 9932886234	02 1.NSOU 2.RBU YES IN SAME STATE WEST BENGAL	UNIVERSITY OF KALYANI	GOVT	DR.SASIM KABIRAJ THAKUR UNION CHRISTIAN TRAINING COLLEGE, P.O. BERHAMPORE, DIST. MURSHIDABAD, PIN CODE: 742101. PH. 9932886234	M.A IN HISTORY, B.ED, PH.D	6	1.MA OR MSC IN EDUCATION	**4**
N01	BETHUADAHARI COLLEGE, BETHUADAHARI,		UNIVERSITY OF KALYANI	GOVT.	DR. TAPAN KUMAR PANDE ASSOCIATE PROFESSOR, DEPT. OF	M.A, PH.D	14	1.M.A IN ENGLISH 2.MA IN	**29**

51

	DIST. NADIA. PIN CODE: 741126. PHONE: 03474 255401; MOB: 9477589473				BENGALI BETHUADAHARI COLLEGE, P.O. BETHUADAHARI, DIST. NADIA. PIN CODE: 741126 PH. 9434124873			BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	
N02	CHAKDAHA COLLEGE P.O. CHAKDAHA, DIST. NADIA PIN-741222, WEST BENGAL PH. 03473242268	01 1.NSOU YES IN SAME STATE WEST BENGAL	UNIVERSITY OF KALYANI	GOVT	ABHISHEK CHOWDHURY ASSISTANT PROFESSOR IN ENGLISH CHAKDAHA COLLEGE P.O. CHAKDAHA, DIST. NADIA PIN-741222, WEST BENGAL PH. 9831230275	M.A IN ENGLISH	12	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	26
N04	DR. B. R. AMBEDKAR COLLEGE, BETAI, DIST. NADIA, PIN CODE: 741163. PH. NO. 03471 – 254110/254207		UNIVERSITY OF KALYANI	GOVT	PANKAJ MAJHI ASSOCIATE PROFESSOR, DEPT. OF COMMERCE, DR. B. R. AMBEDKAR COLLEGE,P.O. BETAI, DIST. NADIA,WEST BENGAL, PIN CODE: 741163 PH; 8768431011	M.A, B.ED	12	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	70
N05	DWIJENDRALAL COLLEGE, KRISHNANAGAR DIST. NADIA. PIN CODE: 741101, PH. NO. 03472-642599 MOBILE: 9434245262	01 IGNOU	UNIVERSITY OF KALYANI	GOVT.	SUJAN SARKAR ASSISTANT PORFESSOR, DEPT. OF HISTORY, DWIJENDRALAL COLLEGE, P.O. KRISHNANAGAR DIST. NADIA. PIN CODE: 741101, WEST BENGAL, PH. 8001040141	M.A. IN HISTORY	19	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	46
N06	HARINGHATA MAHAVIDYALAYA, SUBARNAPUR, DIST. NADIA, PIN		UNIVERSITY OF KALYANI	GOVT.	ASHIM SINHA HARINGHATA MAHABIDYALAYA, P.O. HARINGHATA, DIST.	M.COM	15	1.M.A IN ENGLISH 2.MA IN BENGALI	15

52

	CODE: 741249 PHONE: 03473 – 233318 MOBILE:9433390180				NADIA, PIN CODE: 741249, WEST BENGAL PH. 943390180			3.MA IN EDUCATION 4.MA IN HISTORY	
N07	NABADWIP VIDYASAGAR COLLEGE, PUCATOLA ROAD, NABADWIP, DIST. NADIA, PIN CODE: 741302. PHONE: 03472-240014; MOBILE:		UNIVERSITY OF KALYANI	GOVT.	DR. HEMANTA BHATTACHARYA ASSOCIATE PROFESSOR, DEPT. OF SANSKRIT, NABADWIP VIDYASAGAR COLLEGE, PUCATOLA ROAD, P.O NABADWIP, DIST. NADIA, PIN CODE: 741302. WEST BENGAL PH.	M.A, PH.D	10	1. MA IN ENGLISH 2.MA IN BENGALI 3.MA IN HISTORY	**62**
N08	PRITILATA WADDEDAR MAHAVIDYALAYA, PANIKHALI, P.O. DALUABARI, DIST. NADIA. PIN CODE: 741504. MOB: 9477155133 / 9732154317		UNIVERSITY OF KALYANI	GOVT.	MR. ARGHYA SAHA ASSISTANT PROFESSOR, DEPT. OF HISTORY PRITILATA WADDEDAR MAHAVIDYALAYA, P.O.PANIKHALI, DIST. NADIA. PIN CODE: 741501. PH. 9832255046	MA IN HISTORY	8	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	**23**
N09	RANAGHAT COLLEGE, P.O. RANAGHAT, DIST. NADIA. PIN CODE: 741201. PHONE: 03473-215685		UNIVERSITY OF KALYANI	GOVT.	BHABANANDA ROY ASSISTANT PROFESSOR, DEPT. OF HISTORY RANAGHAT COLLEGE, P.O. RANAGHAT, DIST. NADIA. PIN CODE: 741201. PH. 9153290485	M.A IN HISTORY	12	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	**59**

53

HEI ID: HEI-U-0576 Name of HEI: University of Kalyani Type of HEI: Dual Mode

N10	SANTIPUR COLLEGE, P.O. SANTIPUR, DIST. NADIA. PIN CODE: 741404. PHONE: 03472-278028; MOB: 9830307994	01 1.NSOU YES IN SAME STATE WEST BENGAL	UNIVERSITY OF KALYANI	GOVT.	BIMAN SAMADDAR ASSISTANT PROFESSOR,DEPT. OF HISTORY SANTIPUR COLLEGE, P.O. SANTIPUR, DIST. NADIA. PIN CODE: 741404 PH. 9433135921	M.A IN HISTORY	10	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	4
N11	SRIKRISHNA COLLEGE, BAGULA, DIST. NADIA, PIN CODE: 741502. PHONE: 03473-273812; MOBILE: 9564512976		UNIVERSITY OF KALYANI	GOVT.	DR. BIPUL MONDAL ASSISTANT PROFESSOR, DEPT. OF BENGALI, SRIKRISHNA COLLEGE, P.O. BAGULA, DIST. NADIA, PIN CODE: 741502. WEST BENGAL PH. 8910438312 EMAIL: BIPUL.MONDAL.KLY@GMAIL.COM	M.A, B.ED, M.PHIL, PH.D	12	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	65
N12	ASANNAGAR MADAN MOHAN TARKALANKAR COLLEGE 56,MAJHDIA ROAD,NADIA, ASANNAGAR, WEST BENGAL 741161 PHONE: 03472 264 400 MOBILE:. 8348282198		UNIVERSITY OF KALYANI	GOVT.	DR. ANIRUDDHA SAHA ASSISTANT PROFESSOR, DEPT. OF HISTORY, ASANNAGAR MADAN MOHAN TARKALANKAR COLLEGE , P.O. BAGULA, DIST. NADIA, PIN CODE: 74161. WEST BENGAL PH. 8348282198 EMAIL: ANIRUDDHA.SAHA11@GMAIL.COM	M.A., PH.D	10	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	
O01	KANCHRAPARA COLLEGE, KANCHRAPARA, DIST. NORTH 24PGS. PIN CODE: 743145. PHONE: 2585-8790/5159; 8013228192, 8981935785	01 1.NSOU YES IN SAME STATE WEST BENGAL	UNIVERSITY OF KALYANI	GOVT.	NIRMALYA MAJUMDAR ASSOCIATE PROFESSOR, DEPT. OF POLITICAL SCIENECE, KANCHRAPARA COLLEGE,P.O KANCHRAPARA, DIST. NORTH 24PGS. PIN CODE: 743145, WEST BENGAL PH.	M.A IN POLITICAL SCIENCE	20	1.M.A IN ENGLISH 2.MA IN BENGALI 3.MA IN EDUCATION 4.MA IN HISTORY	13

54

Name and Contact Details of the Counselor

Pls see the following link

https://drive.google.com/file/d/1fJSfdUM1aonVHFzS8x6o7Du1vUBiMVZO/view?usp=sharing

Note: In case of Science Programmes, programmes shall be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode at least for seven years.

Whether LSC is offering same programme under conventional mode	If Yes, then years since when being taught in Conventional mode	No.of years	7 years condition complied Yes/No
M.Sc. in Zoology	**1961**	**60**	**Yes**
M.Sc. in Botany	**1961**	**60**	**Yes**
M.Sc. in Mathematics	**1963**	**58**	**Yes**
M.Sc. in Geography	**2003**	**18**	**Yes**

6.4 Off campus details (For Deemed to be University) NOT APPLICABLE (N.A.)

Sr. No.	Name & Address of Off campus (Pin Code)	ApprovalofGovtofIndiathroughnotificationpublishedintheOfficialGazette	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator a nd Counselor	No. of Counsellors	Program-mes offered	Total Enrolled student.
1.	N.A	N.A	N.A	N.A	N.A	N.A	N.A
N.							

6.5 Delivery of Self-Learning Material Delivery of Self Learning Material to learners for ODL programmes as defined in Annexure-VI and Annexure-VII of Regulations

Type	Date of Admission (Oct., 2024)	Date of delivery SLM	Whether SLM delivered to learners within afortnight from the date of admission
Printing Material	15.11.2024	30.11.2024	Yes
Audio-Video Material	—	—	N.A.
Online Material	—	15.11.2024 Available on DODL Website and it is open to all students	Yes
Compute based Material	—	15.11.2024 Available on DODL Website and it is open to all students	Yes

6.6 Whether any course in a particular programme was allowed through OER/ Massive Open Online Courses: Y/N:NO

a. Provide details as under:

S. No.	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course(ifany)	Duration of The Course	No. of Credits assigned to the Course	Percentage of total courses In a particular Programme in a semester (Semester Wise programmes wise)
	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Part–Part – VII: Self Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020– Self-regulation through disclosures, declarations and reports

S. No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, there of
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	**Yes** **www.dodl.klyuni v.ac.in**	
	Uploading of the following on HEI website (**https://www.dodl.klyuniv.ac.in/ciqac.html**)		
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	**Yes** **www.dodl.klyuni v.ac.in**	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	**Yes** **www.dodl.klyuni v.ac.in**	
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	**Yes** **www.dodl.klyuni v.ac.in**	
5.	Programme-wise information on syllabus,	**Yes**	

	suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Leaning mode), their working hours and counselling (for Open and Distance Learning mode) Schedule;		
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	**Yes** **www.dodl.klyuniv.ac.in**	
7.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	**Yes** **www.dodl.klyuniv.ac.in**	
8.	Information regarding all the programmes recognised by the Commission	**Yes** **www.dodl.klyuniv.ac.in**	
9.	Complete information about 'Self Learning	**Yes** **www.dodl.klyuniv.ac.in**	
10.	Complete information about 'Self Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;;	**Yes** **www.dodl.klyuniv.ac.in**	

11.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	**Yes** **www.dodl.klyuniv.ac.in**	
12.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes	**Yes** **www.dodl.klyuniv.ac.in**	
13.	List of the 'Examination Centres' along with the number of learners in each centre, for Open and Distance Learning programmes	**Yes** **www.dodl.klyuniv.ac.in**	
14.	Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes	**N.A.**	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	**Yes** **www.dodl.klyuniv.ac.in**	
16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	**Yes**	

Part–VIII: Admission and Fees

8.1 Compliance status of' Admissions and Fees'–As per Regulations 14 of UGC(ODL Programmes and Online Programmes) Regulations,2020

S. No.	Provision	Whether being Complied Yes/No
1.	The intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by a Dual Mode University shall be three times of the approved in take in conventional mode and incase of Open University, it shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners:	Yes
2.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Open and Distance Learning mode, shall render the enrolment invalid	Yes
3.	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes

4.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	**Yes**
5.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialization of education in any manner whatsoever, ands hall provide for equity and access to all deserving learners	**Yes** **Only for blind candidates**
6.	Admission of learners to a Higher Educational Institution for a programme in Open and Distance Learning mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners: Provided that a Learner Support Centre shall not admit a learner to any programme in Open and Distance Learning for or on behalf of the Higher Educational Institution	**Yes**
7.	Every Higher Educational Institution shall– (a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner;	**Yes**

	(b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years; (c) exhibit such records as permissible under law on its website; and (d) be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	**Yes**
8.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8.(a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning mode, and the other terms and conditions of such payment	**Yes**
8.(b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	**Yes**
8.(c)	The number of seats approved in respect of each programme of Open and Distance Learning mode,	**Yes**

	which shall be in consonance with the resources	
8.(d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institutiontution	**Yes**
8.(e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	**Yes**
8.(f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	**Yes**
8.(g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	**Yes**
8. (h)	Pay and other emoluments payable for each category of teachers and other employees	**Yes**
8.(i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	**Yes**

8.(j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	**Yes**
8.(k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	**Yes**
9.	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order	**Yes**
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	**Yes**
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Open and Distance Learning mode offered by a Higher Education Institution	**Yes**
12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the	**Yes**

	purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	**Yes**
13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in Open and Distance Learning mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution	**Yes**
14.	No Higher Educational Institution shall, issue or publish- (a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised; (b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	**Yes**

Part–IX: Grievance Redressal Mechanism

9.1 Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

Following mechanisms have been adopted to address and resolve the grievances received from the ODL students:

- A online Grievance submission window in present in the University website.
- Reports of grievances are delivered to the appropriate authority for settlement within 7 days.
- Availability of 24×7 helpline support during online admission.
- Also the learners are always encouraged to interact with the faculty members of the concerned department and DODL staff members to for academic and administrative supports.
- The University of Kalyani appoints a Nodal Officer for their Students under ODL mode for managing and monitoring the Grievance Redressal Mechanism.

  https://klyuniv.ac.in/student-grievances/#:~:text=Outreach,kuhelpdesk@klyuniv.ac.in

9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
Nil	Nil

9.3 Complaint Handling Mechanism:

HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

According to the UGC's guidelines, the University has adopted a complaint handling mechanism, and has made the information available on the website, www.klyuniv.ac.in.

https://klyuniv.ac.in/student-grievances/#:~:text=Outreach,kuhelpdesk@klyuniv.ac.in

9.4 Details of Complaints received from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60days? (yes/No)
2	2	N.A

Part–X: Innovative and Best Practices

10.1 Innovations introduced during academic year

Academic Planning and Innovations (2024–2025)
DODL, University of Kalyani, has implemented structured academic planning through regular curriculum revisions and timely updates of Self-Learning Materials (SLMs). Student performance data is analyzed to assess learning outcomes. Efforts are also underway to fill vacant teaching positions.

Infrastructure Reforms:
- Renovation of Computer Lab, Theatre Classroom, Library, and Seminar Hall to enhance the quality of learning.

Innovations in Academic Delivery:
- Sharing PPTs, course content, and practice materials for better understanding.
- Conducting online classes and internal exams via Google Meet and Google Forms.
- Sharing audio-video clips for doubt clearing and practical exposure.
- Maintaining PCPs and curriculum as per the academic roadmap.
- Student participation in workshops and faculty participation in webinars/training programmes.

Other Initiatives:
- Orientation programmes for newly admitted students.
- Tree plantation drive.
- Daily monitoring through CCTV surveillance.
- Single-window ERP portal for managing student lifecycle (admission to migration).

Student Achievements:
- Subhomoy Biswas (Botany) patented a disinfectant machine recognized by DST-SERB, New Delhi.
- Multiple students qualified NET, GATE, SLET, and other competitive exams.

10.2 Best Practices of the HEI

Teaching and Learning

Teaching-learning is a core pillar of higher education. DODL, University of Kalyani, has implemented several measures to enhance student convenience, satisfaction, and engagement:

- Fully Online Admission Process to ensure ease and accessibility.
- Academic Roadmaps (including PCP & exam schedules) are shared in advance on the University website to help students plan their semester.
- Soft copies of course structure, syllabus, and SLMs are provided before the semester begins.
- Regular PCPs are conducted, tailored to the diverse backgrounds of learners. Audio-visual sessions are also arranged for better conceptual clarity.
- Qualified Resource Persons are engaged to deliver quality academic support.
- ICT-enabled Classrooms with LCDs, projectors, and speakers aid effective teaching.
- Student Queries are addressed regularly via Telegram, WhatsApp, and phone.
- 24x7 Wi-Fi Access is available on campus for both students and faculty.
- Gardening Activities are promoted to maintain a green and sustainable campus environment.
- - Rabindra Jayanti Celebration encourages cultural engagement and respect for literary heritage.https://drive.google.com/file/d/16ezd9QP2qXfnLVWAwLhJYRzIQJRqtD5U/view?usp=sharing
- Regular Faculty and Staff Meetings are held to review academic progress and strengthen institutional functioning. https://drive.google.com/file/d/1Ieu7fNXjbuj7_k9gY-aQATzkvPD89Cuy/view?usp=drive_link
-

10.3 Details of Job Fairs conducted by the HEI

Details of Job Fairs Conducted / Participated by DODL, University of Kalyani

While DODL, University of Kalyani, does not organize standalone job fairs, it actively participates in events that promote academic engagement and career awareness among learners. Key participations include:

- Kalyani Boi Utsav (Book Fair):
 DODL participated in this regional event, providing information about its programmes and guiding visitors on how Open and Distance Learning can enhance their academic and career prospects.

- International Kolkata Book Fair (Calcutta Book Fair):
 DODL regularly takes part in the Kolkata Book Fair, one of the largest book fairs in Asia, to promote its academic offerings, interact with a broader audience, and support learners in connecting education with employability and lifelong learning opportunities.

Such participations serve as indirect job-oriented platforms, offering academic guidance, programme details, and awareness about skill-based learning in the ODL mode.

10.4 Success Stories of students of ODL mode of the HEI

Mr. Subhomoy Biswas, Student of Botany has patented a newly designed disinfectant machine, recognised by DST (SERB), New Delhi; also awarded
Several students have qualified various competitive examinations, viz., National Eligibility Test (Conducted by NTA), GATE, SLET, etc;

10.5 Initiatives taken towards conversion of SLM into Regional Languages

The Directorate of Open and Distance Learning (DODL), University of Kalyani, has undertaken several initiatives to publish Self-Learning Materials (SLMs) in regional languages for all 8 postgraduate M.A./M.Sc. programmes offered under the ODL mode.

As part of this initiative, the Self-Learning Materials (SLMs) for the M.A. in History programme have already been developed, printed, and successfully distributed to students in the regional language (Bengali), thereby enhancing accessibility and promoting better comprehension among native learners.

10.6 Number of students placed through Campus Placements

Nil

10.7 Details of Alumni Cell and its activity

The departments of the University of Kalyani have set up Alumni Cells to enhance alumni engagement and support students from economically weaker sections. Initiatives like campus beautification, advance funding for DODL classes/events, and inclusion of ODL students in annual reunion events promote student welfare and community building.

10.8 Any other Information

Nil

DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.

Signature of the Director:

Name: Prof. Ashis Kumar Panigrahi

Seal:

Date:

Director, CIQA
Directorate of Open
& Distance Learning
University of Kalyani

29. 8. 25

Signature of the Registrar:

Name: Prof. Debansu Ray

Seal:

Date:

29/8/25

REGISTRAR
University of Kalyani
Kalyani-741235, Nadia
West Bengal

Note: Kindly take the print out of dully filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the HEI) and upload the same on HEI's website also. Please refer provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.